

The Annual Quality Assurance Report (AQAR) of the IQAC

2016-17



Submitted by

**Lal Bahadur Arts Science and S B Solabanna Shetty
Commerce College(Autonomous), Sagar 577401
(Affiliated to Kuvempu University)**

**(Re-accredited by NAAC with Grade 'B' with CGPA 2.76)
Tarapur Campus, B H Road, Sagar 577401, Shimoga Dist., Karnataka**

Submitted to

**National Assessment and Accreditation Council
Bengaluru**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Lal Bahadur Arts, Science & S.B. Solabanna Shetty
Commerce College (Autonomous), SAGAR-577401

1.2 Address Line 1

Tarapura Campus

Address Line 2

N.H.206, B.H.Road, Sagar Shivamogga

City/Town

SAGAR

State

Karnataka

Pin Code

577401

Institution e-mail address

lbsbscollegesagar@gmail.com

Contact Nos.

08183 - 226137

Name of the Head of the Institution:

Dr. Jagadeesh M Bhandari

Tel. No. with STD Code:

08183-226137

Mobile:

7338464187

Name of the IQAC Co-ordinator: Mr. Dayananda P

Mobile: 9731951412

IQAC e-mail address: lbcollege.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) : **KACOGN10098**

1.4 Website address: lbcollegesagara.in

Web-link of the AQAR: <http://www.lbcollegesagara.in/wp-content/uploads/2018/05/AQAR201617.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR> 201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	3 star		2001	2006
2	2 nd Cycle	B++		2007	2012
3	3 rd Cycle	'B'	2.76	2014	2019
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY 14-08-2004

1.7 AQAR for the year (*for example 2010-11*) 2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- | | |
|-------------------|------------|
| i. AQAR 2013-14 | 24-03-2017 |
| ii. AQAR 2014-15 | 27-03-2017 |
| iii. AQAR 2015-16 | 27-03-2017 |

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Kuvempu University
Shankaraqatta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	09												
2.2 No. of Administrative/Technical staff	01												
2.3 No. of students													
2.4 No. of Management representatives	03												
2.5 No. of Alumni	02												
2. 6 No. of any other stakeholder and community representatives	01												
2.7 No. of Employers/ Industrialists													
2.8 No. of other External Experts	01												
2.9 Total No. of members	16												
2.10 No. of IQAC meetings held	02												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td>-</td> <td>Faculty</td> <td>01</td> </tr> <tr> <td>Non-Teaching Staff</td> <td>02</td> <td>Students</td> <td></td> </tr> <tr> <td>Alumni</td> <td>-</td> <td>Others</td> <td>-</td> </tr> </table>	No.	-	Faculty	01	Non-Teaching Staff	02	Students		Alumni	-	Others	-
No.	-	Faculty	01										
Non-Teaching Staff	02	Students											
Alumni	-	Others	-										
2.12 Has IQAC received any funding from UGC during the year?	<table> <tr> <td>Yes</td> <td></td> <td>No</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Yes		No	<input checked="" type="checkbox"/>								
Yes		No	<input checked="" type="checkbox"/>										
If yes, mention the amount	<table> <tr> <td></td> <td>Date:</td> <td></td> </tr> </table>		Date:										
	Date:												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/ Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
05			02	03

(ii) Themes

1. Human Rights and Its Challenges
2. Impact of Demonetisation
3. Basic concepts of Special Theory Of Relativity

2.14 Significant Activities and contributions made by IQAC

1. Held Orientation programme for Fresh students
2. Held Exit meeting for Outgoing students
3. Teachers were encouraged to participate in seminars, conferences and Workshops.
4. Teachers were motivated to publish papers, books and articles.
5. Conducted 2 State-level and 3 Institutional- level workshops for the benefit of Teachers and Students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Audit of Teachers	This helped the teachers gain a better understanding of their own academic status and intellectual resources and also take appropriate measures to improve them
Continuous Evaluation	This effected a significant increase in both the interest level and the achievement level of the students
To organise as many useful programmes as possible for the benefit of students and teachers for their holistic development.	The conduct of workshops and seminars contributed significantly to the holistic development of both students and teachers
Feedback system	This helped the teachers gain a better self-understanding as teachers and facilitators and also indicated the steps they needed to take in order to improve themselves
To continue all the healthy practices like Student orientation programme, Personality development programme, career guidance, cultural programmes, sports activities, NCC, NSS activities, Special lecturers, morning assembly etc.	The continuation of these healthy practices helped to enrich the general intellectual ambience of the college through which students and teachers could develop all-round interests and personalities and become socially responsive and there by responsible citizens
To constitute committees and cells to organise curricular and co- curricular activities	The formation of the committees and cells helped the conduct of various curricular and co-curricular activities in a very smooth and effective manner
To continue student support services	The continuation of Student support systems like scholarships, internet facility and photo copier service contributed significantly to the academic improvement of the students.
To upgrade class rooms	Using UGC funds, 4 class rooms were fitted with LCD Projectors and Smart boards.
To encourage faculty members to restructure curriculum development	As ours is an autonomous institution, syllabi of all our departments are periodically reviewed and upgraded to suit present day needs.
To motivate the faculty members to organise seminars and workshops and to take Major and minor research projects	The faculty members organised, jointly with the IQAC, one state level workshop and one state level seminar.

	One minor research project is in progress.
To maintain eco-friendly and clean campus with the support of NSS, NCC and other organisations.	Regular activities in this direction with the support of NCC and NSS have contributed towards making the campus a plastic-free and a green.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

☐

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

1. Continuous evaluation	Executed
2. Feedback system	Executed

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	03	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	07	-	04	-
Interdisciplinary	03	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, in many subjects, during the reporting year;

The syllabi of departments were revised to fit modern-day requirements both in the academic and the professional fields. They were also fine-tuned based on the feedback invited and received from the alumni of the immediate past batches

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	06	12	-	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

21

-

21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	04	12
Resource Persons	-	04	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Experts were invited regularly to give guest talks.
2. ICT modes were adapted for curricular and co-curricular activities.
- 3.

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Bar-coding
- Valuation with random review by external examiners for theory exams
- Providing photocopies of answer scripts to those students on request and accepting revaluations if demanded by students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11

15

06

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	8	0.00	25.00	25.00	0.00	50.00
B.Sc.	28	64.40	35.60	0.00	0.00	100.00
B.Com.	59	32.20	47.46	11.86	1.69	93.22
BCA	17	35.29	47.06	11.76	0.00	94.12

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. By conducting meetings periodically to take the stock of teaching and learning processes and also by taking feedback from the students.
2. The feedback of the students is studied in detail and their suggestions are implemented, positively.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff Superintendent	-	2	-	1
FDA	1	1	-	
SDA	2	5	-	2
Typist	1	1		
Attender	6	5	-	3
Peons	3	5	-	2
Watchmen		1	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC has been motivating staff members to take up Research.
2. IQAC frequently updates the staff regarding various Research Grants available from UGC as well as other funding agencies

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	2016	-
Outlay in Rs. Lakhs		2.00	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-			
Minor Projects	1.5	ICSR	2,00,000	80,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total			2,00,000	80,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy ☒ CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			02		
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual Camp
- Blood Donation Camp
- Planting of Saplings
- Road safety awareness programme
- Youth day celebration
- Traditional day celebration
- Cultural day celebration
- Legal Awareness programme
- NCC Annual & Special camps.
- Socio Economic Survey at Talguppa by NSS students

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	59.3 acres	-	Management	59.3 acres
Class rooms	29	-	-	29
Laboratories	06	-	-	06
Seminar Halls	1	0	0	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

Computerization of administration and library was implemented in past years

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	59111	34,65,041	222	65,108	59333	35,30,149
Reference Books	8120	31,150	20	2560	8140	33,710
e-Books	-	-	-	-	-	-
Journals	24	30,000	-	-	24	30,000
e-Journals	-	-	N-List	-		
Digital Database	-	-	e-lib software	-		
CD & Video	130	30,284	05	1050	135	31,334
Others (specify)	-	-	-	-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	92	65	-	04	-	10	13	-
Added	--	--	-	-	-	--	--	-
Total	92	65	-	04	-	10	13	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and Internet access provided to teaching and non-teaching staff and students

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.246
ii) Campus Infrastructure and facilities	47.75699
iii) Equipments	--
iv) Others	42.72886
Total :	90.73185

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted orientation programme for fresh students at the beginning of the first semester.
2. Conducted Exit meeting for VI Semester students at the end of the academic year
3. Conducted Parent- Teacher meeting
4. Details regarding various scholarships, student welfare and support schemes of both government departments and private bodies were communicated to the students
5. Information regarding Examination system and its unique features were made available to the students through notice board, circulars and mentors.
6. Conducted various types of workshops, seminars, & competitions to help students.
7. Provided support to slow learners both formally and informally
8. Published an annual magazine and a monthly wall magazine to help bring out the creativity of students.
9. Class mentor system is introduced where teachers were assigned specific students to take care of and counsel regarding their class attendance levels, performances in internal tests and semester examinations, personal problems, difficulties in learning, observations and suggestions concerning college facilities

5.2 Efforts made by the institution for tracking the progression

1. Self appraisal
2. Students counselling
3. Feedback from students
4. Suggestion Box
5. Career guidance
6. Prathibha Puraskara
7. Motivational talks
8. Conducting Bridge course and Remedial classes
9. Providing financial support to needy students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
466	204	-	-

(b) No. of students outside the state

--

(c) No. of international students

-

Men	No	%	Women	No	%
	369	55.00		291	45.00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
230	40	07	424	01	702	163	55	8	444	-	670

Demand ratio

Dropout % 0.005

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching classes were conducted for CA preliminaries
--

No. of students beneficiaries

90

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

1. Student counselling

- Health Check up Camp for students was organised on 07-03-2017. Dr. Niranjana Hegde and Dr. Radha Chethana conducted the check up and also provided counselling related to health issues to the students, separately for boys and girls.
- Dr. Niranjana Hegde also delivered special lecture on the same day on "Adolescent Problems and Solutions". About 180 students attended.
- On 22-03-2017 Prof. T P. Ashok, Retd. Professor of English, spoke on "The importance of Literature for first degree students."

2. Career Guidance to face competitive examinations

- On 01-08-2016 Prof. Divakar Rao, Educationist, Shimoga, delivered a special lecture on "Higher Education and Career opportunities" for all final year students.
- On 10-03-2017, Dr. Gururaj, Faculty member, Surana College Bengaluru spoke on "Employability Skills" addressing all outgoing students.
- On 11-03-2017, Dr. Nagaraj Gowda, Chethana School of Management, Hubli, spoke on "Job openings at TCS Pune". Final Semester BCA students attended.

No. of students benefitted

130

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	110	18	-

5.8 Details of gender sensitization programmes

1. The College Women's Grievance Redressal and Anti-Harassment committee worked towards raising the awareness, among both boys and girls, about gender equality, dignity of women, etc.,

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	28	14750.00
Financial support from government	141	428715.00
Financial support from other sources (Jindal Trust)	01	3000.00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. To provide quality education to the students of Malnad region and prepare them to face the challenges of 21st century.
2. To become a beacon of knowledge to the surrounding society and contribute to the overall development of the Malnad region and also try to retain its unique culture, ecosystem, flora and fauna etc.
3. To try to achieve excellence and contribute our might to translate our former president Sri A.P.J Abdul Kalam's dream of making India a developed nation by 2020.
4. To increase talent pool, computer literacy and enhance higher education standards and information technology penetration.

6.2 Does the Institution has a management Information System

-

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Curriculum developed on the basis of local needs and national and international realities and trends, as perceived by respective Boards of Studies
2. Workshops/seminars were conducted for the above purpose

6.3.2 Teaching and Learning

1. More of discussion method rather than one-way lecture method adopted to make teaching-learning activity more engaging as also challenging
2. Used modern gadgets like smart boards and LCD projectors in class rooms
3. Used Internet and e-books

6.3.3 Examination and Evaluation

1. Continuous & Comprehensive evaluation system adopted
2. End-Semester examination for 80/60 marks and Internal Tests and Assignments for 20/40 marks given due weightage in the final assessment of students' performance
3. Coded examination and evaluation system followed
4. To check and balance evaluation by internal examiners, 25% of the answer papers were reviewed at random by external examiners
5. A transparent and student-friendly system of examination and evaluation followed where students can see their answer papers on request, get them photocopied, apply for re-valuation, and challenge-valuation

6.3.4 Research and Development

1. Some Teachers have undertaken Minor Research Projects
2. Some Teachers have guided students for M Phil and Ph D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Upgraded Library with OPAC
2. Work continued on the Outdoor and the Indoor stadia construction
3. Upgraded Laboratory with new equipments.
4. CC TV installed at Vantage points
5. Browsing facility is available for the students.

6.3.6 Human Resource Management

1. Various committees were constituted by the Principal to look after curricular, co-curricular and extra-curricular activities.
2. Deans were appointed to look after the affairs of different faculties.
3. The Examination wing with a controller and a system administrator was continued for the year.
4. The whole Human Resource Management was co-ordinated by the Principal & the Management.

6.3.7 Faculty and Staff recruitment

1. Appointed by the Management through duly formed selection committee and in accordance with Karnataka State Govt. Regulations.

6.3.8 Industry Interaction / Collaboration

1. Campus Recruitment Drive was conducted by ICICI Bank under Placement cell of the institution.

6.3.9 Admission of Students

1. Admission of students was done based on the Merit & Reservation as per the Karnataka Govt. Policies and guidelines

6.4 Welfare schemes for

Teaching	Financial Burdens if any are taken care of by Staff Cooperative Society The ESI and EPF facilities are provided by the management
Non teaching	Financial Burdens if any are taken care of by Staff Cooperative Society The ESI and EPF facilities are provided by the management
Students	1.Fee Concession 2. Fees paid from “ Poor Students Fund” for needy students Book Bank Schemes

6.5 Total corpus fund generated

Rs. 2300937.00

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University Autonomous College for Examination Reforms?

1. Completely automated examination system.
2. Bar coding answer scripts.
3. Stringent measures are taken to maintain the secrecy of the examination and valuation system.
4. Supervision by squads consisting of senior faculty during examinations
5. Announcement of results within a short and specific time period.
6. Transparent examination system at work.
7. Question Bank Prepared.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Alumni Association is working actively in the institution.
2. Financial support from the Alumni Association.
3. Alumni Association meetings conducted often.

6.12 Activities and support from the Parent – Teacher Association

1. Parent – teachers meetings were conducted. Views, suggestions, recommendations of parents were taken into consideration for the development of the Institution.

6.13 Development programmes for support staff

1. Computer training sessions were held.
2. Provision for attending workshops and seminars was made

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Trees were planted.
2. Prepared plans for Rain water harvesting
3. Prepared plans to install solar energy equipments.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. As in the past years, the daily morning assembly and the singing of the Nadageethe (State Anthem) helped students and Faculty members bond together well. Also, announcements at the assembly concerning achievements by students and teachers provided recognition to them and a source of inspiration to others to emulate them.
2. The attempts to create a plastic-free campus and the planting of saplings helped in developing a cleaner, greener, and richer ambience

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per plan

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Film Club and Samskruthi Anusandhana - Annexure I and II
2. Student Union formation without election - Annexure III

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Planted saplings
2. Conducted plastic-free campus campaigns regularly in association with Nagara Sabha
3. Organised special lectures and demonstrations on environmental issues.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

1. The college has good infrastructure facilities with 52 acres of campus area, well furnished class rooms, well equipped laboratories, waiting rooms for girls, Sports room, NCC room, NSS room, LCD projector-fitted Seminar hall, Big Auditorium (1000 capacity), Sports room, Vehicle parking facilities, Cafeteria etc., filtered drinking water facility in all departments.

2. Library having a collection of 59520 titles and a reference section and housed in an independent building.
3. Power back up: Each lab and office has separate UPS setups, and the campus as a whole has 63 KV Diesel Generator to meet power emergencies.
4. Hostel facilities for Girls and Boys separately with Generator power back up.
5. Separate building for PG Courses
6. The college has been a much sought after centre of higher education, as it has been providing educational opportunities to socially, economically weaker sections of the society.
7. Indoor and outdoor stadia under progress
8. A team of experienced, committed and dedicated teachers and administrative staff.
9. A supportive, co-operative and encouraging management.
10. As the oldest first grade college in the surroundings, our college has very good reputation amongst the public.
11. Registered Staff Co-operative Society is operative since long to give financial assistance in the form of loan especially for non teaching staff.

Weakness:

1. Shortage of permanent teaching staff
2. Limited number of companies visiting the campus for job interview, mainly because of the distance from the major centres of the state
3. Limited members of staff engaging in research.
4. Apprehension amongst the public and students about Autonomous Colleges.

Opportunities:

1. Student strength can be increased by providing bus facilities.
2. Certificate and Vocational courses suitable for this area can be started as physical space is available in the campus.
3. New PG and UG courses can be started with available infrastructure.
4. Research activity can be enhanced to make fuller use of the existing lab and library facilities.

Threats:

1. A majority of our students are from rural areas and lower class back ground with poor prior training in English language skills.
2. Competition from two Government colleges in the town, where the total fee amount is much lesser and one private college in a nearby centre, all in our feeder area, has meant lower number of admissions in our college.
3. Increasing number of Engineering and Polytechnic colleges in the state.
4. Misconception in the public about autonomy.

8. Plans of institution for next year

1. To introduce new subjects in PG courses
2. To conduct more seminars & conferences
3. To conduct cultural programmes for the benefit of students.
4. To conduct motivational talks from various resource persons.
5. To bring in E- attendance mechanism
6. To initiate E- content uploading
7. To establish new forums like Eco Club, besides strengthening existing ones

Name : Dayananda P



Name : Dr. Jagadeesh M Bhandari



Principal
Lal Bahadur Arts, Science &
S.B. Solabanna Shetty
Commerce College (Autonomous)
SAGAR - 577 401 (Shimoga Dist..)

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

FILM CLUB:

The Film Club is a cultural wing of the college. For over 30 years now, it has been organizing film shows and film appreciation activities with the objective of introducing to the students & the teaching staff the best of world cinema. It has been screening on a regular basis films of artistic, educational and cultural value and films from different countries and cultures of the world. The films are introduced by and discussed under the guidance of some teachers of our college, who have been formally trained in film studies. This practice has won wide recognition in the state as a unique way of helping the student community experience the richness of the medium of cinema.

Annexure II

SAMSKRUTHI ANUSANDHANA

This is a special initiative aimed at cultural sensitization of students and teachers. It introduces the students to a variety of cultural activities, creates better tastes and sensibilities in them towards the fine arts. It consists of a series of workshops where diverse forms of art like literature, drama, film, dance, music, painting, photography are introduced and discussed. The main objective is to initiate and inspire students. The project is being held in collaboration with Ninasam Prasthisthana, a world-renowned cultural organisation located in Heggodu, a nearby village. Many resource persons and experts of state and national fame have conducted sessions at these workshops. The project, as a whole, has helped our students achieve an overall development of their personality.

Annexure III

STUDENTS UNION WITHOUT ELECTION:

This practice was launched with the objective of avoiding political interference in students' union elections and to put an end to the role of money & muscle power in college level elections. The step was taken after a long process consisting of several rounds of meetings with students, teachers, parents and management representatives. Now, the student representatives like the class representatives and secretaries are selected unanimously and after counselling from the Principal, the students' welfare officer and senior teachers. The selections are made on the basis of leadership qualities and the rapport that the selected persons enjoy with their classmates.

This process has eliminated external and unwanted influences and ensured peace and harmony on the campus.

Malnad Development Foundation ® SAGAR.

**Lal Bahadur Arts, Science & S.B. Solabanna Shetty Commerce College
(Autonomous), SAGAR - 577401.**

Calendar of Events for the Academic Year 2016 - 17

Issue of Application for Degree Courses for Admission	:	15th May 2016
Non-Teaching Staff Meeting		15th June 2016
Admissions for Degree Classes - Online Registration & admissions	:	27th May 2016 to 30th June 2016
Academic Council Meeting	:	
Commencement of Academic year	:	29th June 2016
Teaching & Non Teaching Staff Meeting	:	30th June 2016
HOD's Meeting	:	30th June 2016
Commencement of Odd Semester Classes	:	1st July 2016
Orientation to 1st Sem Students	:	11th July 2016
Allotment of Class Mentors	:	2nd week of July 2016
Bridge Course for 1st Sem Students	:	18th July to 22nd July 2016
IQAC Meeting	:	4th week of July 2016
Formation of Different Committees		First week of July 2016
Announcement of Attendance Shortage list by the concerned teachers in the class room.	:	30th July 2016
HOD's Meeting	:	30th July 2016
Formation of Students Forum	:	1st Week of Aug 2016
Announcement of Attendance shortage list by the concerned teachers in the class room.	:	30th August 2016
Personality Development Programmes. (Quiz/ Management games/work-shops/Guest lectures/ Seminars/Inaugural function, Forum Activities, Health check-up, NSS activities Inauguration, campus Interview/Career guidance etc.,)	:	August - September 2016
Last date for submitting test Question papers to the principal (Question papers for 20 marks)	:	2nd week of Aug. 2016
I Test for students	:	4th, week of August 2016
BOE meeting	:	September 14th to 30th 2016
HOD's meeting	:	30th September 2016
Improvement Test / II Test	:	4th week of September 2016

Remedial Programmes	: 3rd October to 7th October 2016
Evaluation of Teachers by the Students	: Third week of October 2016
Alumni meeting	: 3rd week of October 2016
Practical Examinations	: 4th week of October 2016
Submission of attendance shortage list by the HOD's to the Principal	: 3rd week of October 2016
HOD's meeting	: 20th October 2016
Teaching Staff Meeting	: 31st October 2016
Closing of odd Semester Classes	: 31st October 2016
Semester Examination/valuation	: 2nd week of November 2016
NSS Annual Camp	: Second week of October 2016
Announcement of results	: Third week of December 2016
College re-opens on	: 1st Jan. 2017
Teaching & Non-Teaching Staff Meeting	: 1st Jan. 2017
Commencement of Even Semester Classes	: 2nd January 2017
Faculty development programme	: 4th January 2017
Science Exhibition	: 4th Week of Jan 2017
Blood Donation camp	: First Week of Feb 2017
Tours/ Industrial tours	: Feb. end 2017
Announcement of Attendance shortage list by the concerned teachers in the class room.	: 30th Jan 2017
Personality development programmes (Quiz/ Management games/work -shops/Guest lectures/ Seminars/Valedictory function. Forum Activities, Annual sports, Health check-up.(campus Interview/ career guidance Regional/State Seminars & Work shops)	: January, February, March - 2017
Last date for submitting test Question papers to the principal	: 15th Feb 2017
1st Test for students	: 4th week of February 2017
HOD's meeting	: 27th February 2017
Announcement of Attendance Shortage list by the concerned teachers in the class room.	: 28th February 2017
Announcement of Attendance shortage list by the concerned teachers in the class room.	: Last Week of March 2017
BOE Meeting	: March 1st to 15th 2017
Improvement Test/II Test	: 4th week of March 2017
HOD's Meeting	: 31st March 2017
PTA Meeting	: 31st March 2017
Evaluation of Teachers by the Students	: 1st Week of April 2017
Remedial Programme	: 1st Week of April 2017
Sports, NSS, NCC day, Management day & Valedictory function	: Second week of April 2017

Practical Examinations	: 4th week of April 2017
HOD's Meeting	: 30th April 2017
Teaching Staff Meeting	: 30th April 2017
Submission of attendance shortage list by the HOD's to the Principal	: Second Week of April 2017
Closing of even Semester classes	: 30th April 2017
Board of studies meeting	: 2nd May to 14th May 2017
Semester Examinations / Valuation	: 2nd week of May 2017
Announcement of results	: Second week of June 2017
Commencement of Academic year	: 1st July 2017
Commencement of odd Semester Classes.	: 2nd July 2017

Sagar

Date: