

**LAL BAHADUR ARTS, SCIENCE & S B
SOLABANNA SHETTY COMMERCE COLLEGE,
(AUTONOMOUS)**

**SAGARA 577401
SHIVAMOGGA DT., KARNATAKA STATE**

INTERNAL QUALITY ASSURANCE CELL

**PROCEEDINGS & RESOLUTIONS OF THE
MEETINGS**

2017 – 18

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE, (AUTONOMOUS), SAGAR**

IQAC 2017-18

MEETING NOTICE

The first meeting of the IQAC of the College for 2017-18 has been convened on 24th June 2017 at 3-30 pm in the Principal's chamber. All the members are requested to attend.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording the minutes of the previous meeting.
4. Discussing the IQAC plan of action for 2017-18.
5. Analysis of the feedback system.
6. Planning activities like seminars, science fest, health awareness and personality development programs for the academic year 2017-18
7. Result analysis
8. Review of Use of ICT
9. Discussing AQAR preparation
10. Any other matter, with the permission of the chair
11. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni, Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the first meeting of IQAC of the College for 2017-18 held on 24th June 2017 in the Principal's chamber with Dr. Jagadish M Bhandari, Principal in the chair.

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	The IQAC Coordinator welcomed the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Discussing the IQAC plan of action for the academic year 2017-18	The Committee prepared a general plan of action for the academic year 2017-18
5	Analysis of the feedback system	The feedback collected was analyzed and it was decided to communicate the understanding gained through it to the teachers
6	Planning activities like seminars, science fest, health awareness and personality development programs for the academic year 2017-18	The Committee resolved to organize, jointly with individual departments and forums, special programs of the type described
7	Result analysis	Stream-wise results of the past semester were analyzed and it was decided to take corrective measures to help slow learners
8	Review of Use of ICT	A review was conducted of the use of ICT facilities by teachers and students. The IQAC was of the view that more teachers and students should make use of ICT since it makes teaching-learning activity more interactive and highly creative
9	Discussing AQAR preparation	The committee resolved to prepare the AQAR for the academic year 2017-18
10	Any other matter, with the permission of the chair	--
11	Vote of thanks	Prof. Dayananda P, IQAC Coordinator delivered the vote of thanks

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni ,Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY COMMERCE
COLLEGE, (AUTONOMOUS), SAGAR**

IQAC 2017-18

MEETING NOTICE

The 2nd meeting of the IQAC for the year 2017-18 has been called on 23rd September 2017 at 3-30 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Discussing plans prepared by different departments/wings/forums regarding organizing seminars, workshops, science fest etc. for 2017-18
5. Discussing plans prepared concerning conduct of co-curricular and special activities like health awareness and personality development programs.
6. Discussing ways and means of conducting the Academic audit of teachers
7. Any other matter, with the permission of the chair
8. Vote of thanks

MEMBERS

Sl.No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni ,Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the 2nd meeting of the IQAC held on 23rd September 2017 at 3-30 pm in the Principal's chamber with Dr. Jagadish M Bhandari, Principal in the chair

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Discussing plans prepared by different departments/wings/forums regarding organizing seminars, workshops, science fest etc. for 2017-18	The plans were discussed in detail, modifications were suggested and made, and some plans were finalized and approved
5	Discussing plans prepared concerning conduct of co-curricular and special activities like health awareness and personality development programs.	Thorough discussions were held regarding the plans prepared; some plans were modified, some were finalized and approved.
6	Discussing ways and means of conducting the Academic audit of teachers	The ways and means of conducting the Academic audit were discussed and finalized
7	Any other matter with the permission of the chair	--
8	Vote of thanks	Prof. Dayananda P IQAC coordinator extended the vote of thanks

MEMBERS PRESENT

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1	Dr. Jagadish M Bhandari	Principal	
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7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni ,Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE, (AUTONOMOUS), SAGAR**

IQAC 2017-18

MEETING NOTICE

The 3rd meeting of the IQAC for the year 2017-18 has been called on 27th January 2018 at 2-30 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Deciding the time schedule for collecting feedback from students
5. Reviewing Mentoring system
6. Reviewing AQAR preparation
7. Planning Parent-Teacher meeting
8. Any other matter, with the permission of the chair
9. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni, Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the 3rd meeting of IQAC held on 27th January 2018 in the Principal's chamber with Dr. Jagadish M Bhandari, Principal in the chair

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Deciding the time schedule for collecting feedback from students	The IQAC decided to collect feedback from students within March 2018
5	Reviewing the progress of the Mentoring system	The system was found to be working well, especially in addressing issues related to slow learners and regular absentees
6	Reviewing AQAR preparation	The IQAC resolved to collect inputs from various departments/wings and speed up the preparation process
7	Planning Parent-Teacher meeting	The committee resolved to hold a meeting of the Parent-Teacher Association within the current academic term
8	Any other matter with the permission of the chair	--
9	Vote of thanks	Prof. Dayananda P, IQAC Coordinator extended the vote of thanks

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni ,Chartered Accountant	
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IQAC Coordinator

Principal

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE, (AUTONOMOUS), SAGAR**

IQAC 2017-18

MEETING NOTICE

The 4th meeting of the IQAC for the year 2017-18 has been called on 28th April 2018 at 2-30 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Reviewing conduct of special activities/programs during the academic year 2017-18
5. Review of co-curricular activities
6. Review of Best Practices & Planning Introduction of new ones
7. Discussing NAAC report preparation progress
8. Reviewing Parent-Teacher interaction
9. Reviewing teachers Academic Audit for the year 2017-18
10. Any other matter, with the permission of the chair
11. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni ,Chartered Accountant	
13	Ramaswamy K	Local Society, Alumni	
14	Dr. Niranjana Hegde Hosabale	Local Society	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the 4th meeting of the IQAC for 2017-18 held on 28th April 2018 at 2-30 pm in the Principal's chamber with Dr. Jagadish M Bhandari, Principal in the chair

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Reviewing conduct of special activities/programs during the academic year 2017-18	A Review was held of the special activities held during the year like (1) 1-day workshop on Effective Teaching (2) 1-day workshop titled Thinking about Thinking (3) 2-day state level seminar on GST-Challenges Ahead (4) 1-day workshop on Intellectual Property Rights; Suggestions were made for further improvement in the conduct of such programs in the future
5	Review of co-curricular activities	A detailed review was held of various co-curricular activities like Malenadu Siri (University-level cultural fest); Plastic-free Campus Awareness Campaign; Science Fest (University level); various programs like blood donation camp, green drive held through various wings like NCC, NSS
6	Review of Best Practices & Planning Introduction of new ones	A review was held of the Best practices like Film Club, Samskruthi Anusandhana and the IQAC decided to continue with them. A consensus also emerged that a new Best Practice be introduced to guide students in proper and beneficial use of smart phones and that departments be given freedom in evolving their own methods in this regard as a pilot project
7	Discussing NAAC report preparation progress	The IQAC allotted work related to the report preparation to different members
8	Reviewing Parent-Teacher interaction	The details and results of the recently held Parent-Teacher meeting were discussed; The IQAC resolved to put to positive use the suggestions made by the parents
9	Reviewing teachers Academic Audit for the year 2017-18	The IQAC reviewed the results of the Academic Audit of Teachers and pointed out areas in which improvements could be made
10	Any other matter with the permission of the chair	--
11	Vote of thanks	Prof. Dayananda P. IQAC Coordinator extended the vote of thanks to all the members who attended the meeting

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr. Jagadish M Bhandari	Principal	
2	Dayananda P	Member Secretary	
3	Shripad Rao N H	Vice President, MDF	
4	Ibrahim Byari	Member	
5	Jadhav Jasavant Rao	Member	
6	Dr. C K Mookappa Naik	Member	
7	P V Subraya	Member	
8	Smt. Sunitha V S	Member	
9	Dr. Hanumanthappa B C	Member	
10	Dr. H M Shivakumar	Member	
11	Dr. A S Laxmisha	Member	
12	Sri Ram	Alumni, Chartered Accountant	
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IQAC Coordinator

Principal