

**LAL BAHADUR ARTS, SCIENCE & S B
SOLABANNA SHETTY COMMERCE COLLEGE,
(AUTONOMOUS)**

SAGARA 577401

SHIVAMOGGA DT., KARNATAKA STATE

INTERNAL QUALITY ASSURANCE CELL

**PROCEEDINGS & RESOLUTIONS OF THE
MEETINGS**

2019 – 20

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE, SAGAR**

IQAC 2019-20

MEETING NOTICE

The First meeting of IQAC for 2019-20 has been convened on 20th July 2019 at 2 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Discussing Plan of action of IQAC for 2019-20
5. Result analysis of Even semester examinations of 2019-20
6. Review of Academic audit of Teachers
7. Constitution of NAAC Sub – committees, criterion wise
8. Any other matter, with the permission of the chair
9. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr. A. S. Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P.	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator NAAC	
4	Sri. N.H. Shreepad Rao,	Member, Vice President, MDF	
5	Sri. Ibrahim Byari,	Member, CAO, MDF	
6	Prof. P. V. Subraya	Member, Senior Teacher	
7	Dr. C K Mookappa Naik	Member, Senior Teacher	
8	Dr. D Meenakumari	Member, Senior Teacher	
9	Prof. M S Shreedhar Rao	Member, Senior Teacher	
10	Dr. Sumukha P.S.	Member, Director PG	
11	Sri. Ranganatha B. B.	Member, Bursar	
12	Sri. Ramaswamy K.,	Member, Local Society Alumni	
13	Sri. Sriram,	Member, Alumni, Chartered Accountant	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the First meeting of the IQAC for 2019-20 held on 20th July 2019 at 2 pm in the Principal's chamber with Dr. A. S. Laxmisha, Principal, in the chair.

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	The IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Discussing Plan of Action of IQAC for 2019-20	The Plan of Action was discussed in detail, and a few modifications were made in the light of past experience.
5	Result analysis of Even semester examinations of 2019-20	A detailed analysis was made of the results of the even semester examinations of 2019-20. Achievements were recognized and needs for improvements were identified. Suggestions were given to better the results in future.
6	Review of Academic audit of Teachers	A review was held of the same. Detailed advice was given as to how to improve the system and to help teachers enhance their performance
7	Constitution of NAAC sub-committees, criterion-wise	Criterion-wise sub-committees related to NAAC report preparation were constituted
8	Any other matter with the permission of the chair	--

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr.A.S.Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P.	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator NAAC	
4	Sri. N.H. Shreepad Rao,	Member, Vice President, MDF	
5	Sri. Ibrahim Byari,	Member, CAO, MDF	
6	Prof. P.V.Subraya	Member, Senior Teacher	
7	Dr C K Mookappa Naik	Member, Senior Teacher	
8	Dr D Meenakumari	Member, Senior Teacher	
9	Prof M S Shreedhar Rao	Member, Senior Teacher	
10	Dr. Sumukha P.S.	Member, Director PG	
11	Sri. Ranganatha B. B.	Member, Bursar	
12	Sri. Ramaswamy K.,	Member, Local Society Alumni	
13	Sri. C.A.Sriram,	Member, Alumni, Chartered Accountant	

IQAC Coordinator

Principal

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE,**

IQAC 2019-20

MEETING NOTICE

The Second meeting of IQAC for 2019-20 has been convened on 5th October 2019 at 2.30 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Discussing plans prepared by different departments /wings/forums regarding seminars, workshops, science fest, etc. for 2019-20.
5. Reviewing the reports of various sub committees related to the preparation of AQAR for 2018-19
6. Discussing plans to conduct co-curricular activities
7. Reviewing reports of sub-committees engaged in preparation of NAAC SSR
8. Any other matter, with the permission of the chair
9. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr.A.S.Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P.	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator, NAAC	
4	Sri. N.H. Shreepad Rao,	Member, Vice President, MDF	
5	Sri. Ibrahim Byari,	Member, CAO, MDF	
6	Prof. P.V.Subraya	Member, Senior Teacher	
7	Dr C K Mookappa Naik	Member, Senior Teacher	
8	Dr D Meenakumari	Member, Senior Teacher	
9	Prof M S Shreedhar Rao	Member, Senior Teacher	
10	Dr. Sumukha P.S.	Member, Director PG	
11	Sri. Ranganatha B. B.	Member, Bursar	
12	Sri. Ramaswamy K.,	Member, Local Society, Alumni	
13	Sri. C.A.Sriram,	Member, Alumni, Chartered Accountant	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the Second meeting of the IQAC for 2019-20 held on 5th October 2019 at 2.30 pm in the Principal's chamber with Dr. A S Laxmisha, Principal in the chair

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	The IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Discussing plans prepared by different departments /wings/forums regarding seminars, workshops, science fest, etc. for 2019-20.	The different plans proposed were discussed, modifications were suggested, and tentative schedules were worked out
5	Reviewing the reports of various sub committees related to the preparation of AQAR for 2018-19	The reports were reviewed, suggestions were made for improvements.
6	Discussing plans to conduct co-curricular activities	Various proposals were discussed and a tentative schedule was prepared
7	Reviewing reports of sub-committees engaged in preparation of NAAC SSR	Review was conducted of the reports, suggestions were given for improvements
8	Any other matter with the permission of the chair	The Chairperson asked the NAAC Report sub-committees to speed up their work
9	Vote of thanks	Prof. Dayananda P. IQAC Coordinator extended the vote of thanks

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr. A. S. Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator, NAAC	
4	Sri. N. H. Shreepad Rao,	Member, Vice President, MDF	
5	Sri. Ibrahim Byari	Member, CAO, MDF	
6	Prof. P. V. Subraya	Member, Senior Teacher	
7	Dr. C. K. Mookappa Naik	Member, Senior Teacher	
8	Dr. D. Meenakumari	Member, Senior Teacher	
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10	Dr. Sumukha P. S.	Member, Director PG	
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13	Sri. C. A. Sriram	Member, Alumni, Chartered Accountant	

IQAC Coordinator

Principal

**LAL BAHADUR ARTS, SCIENCE & S B SOLABANNA SHETTY
COMMERCE COLLEGE,**

IQAC 2019-20

MEETING NOTICE

The Third meeting of IQAC for 2019-20 has been convened on 4th January 2020 at 2.30 pm in the Principal's chamber. All the members are requested to attend the meeting.

MEETING AGENDA

1. Welcome
2. Reading and Recording the meeting notice
3. Reading and recording minutes of the previous meeting
4. Planning co- and extra-curricular activities for the second half of academic year 2019-20
5. Reviewing the progress made by criterion-wise sub- committees regarding the preparation of SSR as per NAAC revised format
6. Adoption of AQAR for 2018-19
7. Any other matter, with the permission of the chair
8. Vote of thanks

MEMBERS

Sl. No.	Name	Designation	Signature
1	Dr. A. S. Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator, NAAC	
4	Sri. N. H. Shreepad Rao	Member, Vice President MDF	
5	Sri. Ibrahim Byari	Member, CAO, MDF	
6	Prof. P. V. Subraya	Member, Senior Teacher	
7	Dr. C. K. Mookappa Naik	Member, Senior Teacher	
8	Dr. D. Meenakumari	Member, Senior Teacher	
9	Prof. M. S. Shreedhar Rao	Member, Senior Teacher	
10	Dr. Sumukha P. S.	Member, Director, PG	
11	Sri. Ranganatha B. B.	Member, Bursar	
12	Sri. Ramaswamy K.	Member, Local Society Alumni	
13	Sri. C. A. Sriram	Member, Alumni, Chartered Accountant	

IQAC Coordinator

Principal

MINUTES OF THE MEETING

Minutes of the third meeting of the IQAC for 2019-20 held on 4th January 2020 at 2.30 pm in the Principal's chamber with Dr. A S Laxmisha, Principal, in the chair

Sl. No.	Agenda	Proceedings & Resolutions
1	Welcome	The IQAC Coordinator welcomed all the members
2	Reading and recording the meeting notice	Read and recorded
3	Reading and recording minutes of the previous meeting	Read and recorded
4	Planning co- and extra-curricular activities for the second half of academic year 2019-20	After detailed discussion, a tentative schedule concerning activities like Talents Day, NSS and NCC Day, Science Day, Sports Day, College Day was prepared.
5	Reviewing the progress made by criterion-wise sub-committees regarding the preparation of SSR as per NAAC revised format	It was found that the general progress was satisfactory. Some sub-committees requested the assistance of an ICT expert since the new NAAC format involved a high degree of digital conversion and uploading of documents and data
6	Adoption of AQAR for 2018-19	The AQAR was adopted after a detailed discussion and some very minor modifications.
7	Any other matter with the permission of the chair	----
8	Vote of thanks	Prof. Dayananda P. IQAC Coordinator extended the vote of thanks

MEMBERS PRESENT

Sl. No.	Name	Designation	Signature
1	Dr. A. S. Laxmisha	Chairperson, Principal	
2	Prof. Dayananda P.	Member Secretary	
3	Prof. Jadhav Jasvanth Rao L	Coordinator, NAAC	
4	Sri. N.H. Shreepad Rao	Member, Vice President MDF	
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IQAC Coordinator

Principal