



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

LAL BAHADUR ARTS, SCIENCE AND S.
B. SOLABANNA SHETTY COMMERCE
COLLEGE

- Name of the Head of the institution **Dr. Laxmisha A S**
- Designation **Principal(in-charge)**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08183-226137**
- Mobile no **7338464187**
- Registered e-mail **lbsbscollegesagar@gmail.com**
- Alternate e-mail **aslaxmisha@gmail.com**
- Address **Tarapura Campus, Jog Road**
- City/Town **SAGAR**
- State/UT **Karnataka**
- Pin Code **577401**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **KUVEMPU UNIVERSITY**
- Name of the IQAC Coordinator **Prof. Dayananda P**
- Phone No. **08183226137**
- Alternate phone No. **7338464187**
- Mobile **9731951412**
- IQAC e-mail address **pdayananda37@gmail.com**
- Alternate Email address **aslaxmisha@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<http://www.lbcollegesagara.in/wp-content/uploads/2022/01/AQAR-2019-2020.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.lbcollegesagara.in/wp-content/uploads/2021/09/Academic-Calander-2019-20.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.76	2014	23/09/2014	23/09/2014

6. Date of Establishment of IQAC

14/08/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2021	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Evolution of Three best practices, SABALA, SPANDANA, SWADHYAYA

Institutionalization of best practices

Strengthening of Alumni Engagement

Strengthening of IT Infrastructure

Strengthening the Collaborative Initiatives with Industries

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Eliciting Feedback from Stakeholders	Feedback on Institution from Alumni, Parents, Employer, Students and Teachers elicited
Strengthening the Alumni Engagement	Alumni meet of 1989-90 Batch of B.Com Students was successfully organised in the name of ' GURUVANDHANA '
Organising the Faculty Enrichment Programme	Webinars on National Education Policy, Taxation, Intellectual Property Rights
Teaching, Learning and Evaluation	Giving justice to students as to Curriculum and Evaluation even during Lockdown period
Implementation of SWADHYAYA (FACE TO BOOK) Best Practices	SWADHYAYA (FACE TO BOOK) one of the best practices was successfully Implemented
Organising Extension and Outreach activities	Distribution of Masks during COVID period, Organisation of COVID Vaccination drive (2 times), Campus cleaning activities, Traffic awareness program, Seed ball distribution, Celebration of major Commemorative days in the College

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
The Management	09/10/2021

14. Whether institutional data submitted to AISHE

Part A

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been uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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The Management	09/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	21/08/2020

15.Multidisciplinary / interdisciplinary
16.Academic bank of credits (ABC):
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	264
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1127
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	563

File Description	Documents
Data Template	View File

2.3	414
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	47
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	60
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	9.729
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	110
Total number of computers on campus for academic purposes	

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the opening of each academic session, meetings are held by each and every department where portions of the departmental syllabus are allocated to individual teachers. Strategies to be evolved for the effective curriculum delivery is chalked out. Heads of the department monitor this system in their respective departments. Students are classified on the basis of their academic standards like slow learners, fast learners, extraordinary students etc., they are grouped and different strategies are evolved for the effective curriculum delivery. Lesson plans are prepared in the beginning of each semester and its effective implementation is ensured. Corrective steps are taken after the conclusion of each internal test. Remedial classes are conducted to the slow learners and academically challenged students. Committee prepares time table for each semester.

A variety of methods and needs of different subjects are employed for effective teaching-learning process.

1. Modern ICT-enabled teaching method

2. Remembering the WORDS method , MILLY method etc.,

3. The college library has a collection of 59,605 volumes (31,220 titles) with an open access reference section. It is automated with ILMS (Integrated Library Management System). It subscribes of journals and magazines in both print and digital form. Individual departments have their own libraries.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution takes the care in preparing and following an academic calendar every year/semester, as shown by the following :
The academic calendar is being prepared to correspond to the dates

of the major events on the parent University schedule. The calendar of events is published at the beginning of every academic year for the attention of students and other stakeholders.

The calendar highlights dates assigned for the following: 1.Issue of application forms for admission. 2.Various types of meetings - of teaching staff, non-teaching staff, both combined, dept. heads. 3.Commencement and closure of odd and even semesters. 4.Formation of Students' Forum, and its activities like the Inaugural program, various competitions , Annual Day program. 5.Activities related to the NSS, NCC, Youth Red Cross wings of the institution like weekly/monthly campaigns, Blood Donation Camp. 6.Activities related to various forums of the institution like Commerce Forum, Science Forum, English Study Circle. The calendar has been adhered to by and large, with slight modifications being made when there were constraining extraneous factors. This adherence has been of great help in the institution implementing its plans successfully as also in its imparting quality education and a rich holistic orientation to its students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human

Values ,Environment and Sustainability into the Curriculum

Response:

The institution has less say in design and develop its syllabi as the college is affiliated one. However the university has designed the curricula bring such a way that they had relevance to local, national, and global contexts and responded to contemporary trends and needs in intellectual and professional fields. They made sure to include textual pieces or topics that reflected the most vital themes of our times like Gender, Environment and Sustainability, Human Values and Professional Ethics. The following

1. GENDER:

Poems like Introduction; I am not that Woman (ENGLISH);

2. ENVIRONMENT & SUSTAINABILITY:

Poems & Epic compositions like The World is too much with Us; Animals in that Country;

Poverty; Money, thou bane of Bliss; Death of a Bird (ENGLISH);

3. HUMAN VALUES:

Youth; Once upon a time; To the Dead Poor Man; Deserted Village; Refugee Blues; Telephonic

Naavellaru Onde Jaati; Kurudu Kanchaana (KANNADA)

4. PROFESSIONAL ETHICS

As regards the Commerce courses, ideals like Human Values and Professional Ethics were incorporated in subjects and papers like Business Environment, Organizational Behaviour,

Business Ethics, Financial Management, Business Law, Marketing Management, Market Behaviour and Cost Analysis, Corporate Law and Entrepreneurship Development.

In the case of Science courses, topics like Environment and Sustainability were highlighted in Botany, Zoology, and Environmental Science.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

78

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	NIL
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

320

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response: The Institution addresses the specific requirements of the advanced and slow learners on a regular base. The institution consist the students from rural, vernacular medium, and socio-economically deprived background. Hence, the institution meets this responsibility by following measures:

- The students are given general introduction of the course, discipline, conduct, facilities and other co-curricular and extra-curricular activities by the institution through an orientation/induction program.
- The eminent experts or teachers of the institution engages orientation program along with four hours of tutorial classes, besides the regulation 16 hours of classroom/laboratory teaching.
- Slow learners are given extra assistance through regular tests, bridge courses, remedial classes, mentoring, personal counseling, additional assignments, etc.
- Advanced learners are encouraged to use higher level library and e-learning resources, take up more challenging tasks, develop modes of self-teaching and self-evaluation, present papers, take part in seminars, competitions at inter-collegiate and university levels.
- Drop-out students and their parents are personally contacted and counseled.
- Seminars, conferences, workshops, industrial visits are organized regularly to provide students precious exposure to the latest developments in their respective fields of knowledge.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1127	47

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response: The institution incorporated various kinds of student-centric methods to make their learning experience exciting and enlightening. They are as follows:

- **Remembering the Lecture Method:** Students are asked to recall and jot down most important points of lectures as soon as they end. Co-operative Learning Method where students are asked questions in turn till the right answer comes up. Remembering the WORDS Method for recalling important terminologies. MILLY (Most important lesson learned yesterday) Method, to repeat the points made in previous lectures. Asking quiz-like questions in the course of lectures Method. Problem-solving Methodologies, e-learning methods where students are encouraged to explore and utilize digital resources available on the Internet such as Infilbnet, Youtube.
- **Seminars, workshops, and conferences** are organized internally and also allowed to participate outside the campus for improving presentation skills and encouraging research abilities among the students.
- **Study/industrial/history tours and field visits:** These help students learn to see beyond the confines of books, classrooms, and theory inputs and to place their education and their selves in

the context of living, breathing environments. This in turn enlarges their total perspective and deepens their knowledge.

Project work: This helps students do independent work, earn practical knowledge, and develop self reliance.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response: The Institution has facilitated ICT enabled services to all the students and faculties. In modern systems of education, Information, Communication, and Technology tools have greatly enriching the teaching-learning process. Hence, the institution holds 9 desktop computers, 14 laptop computers, 2 smart boards in the institution for the use of teachers and there are 11 classrooms, 01 audio-visual/seminar hall fitted with LCD projection and sound amplification systems.

- Teachers and students are encouraged to the use of desktop/laptop computers connected with the LCD projectors and smart boards for teaching methods
- The institution has an Internet Browsing Centre as part of its library, used by both teachers and students for online research work.
- The entire campus is being wi-fi enabled, allowing every member of the college community easy access to online resources.
- Teachers have also been making effective use of social media in recent days. They have formed class- and section-specific WhatsApp groups where they have shared notes, assignments and supplementary materials to the students and also conducted online classes through Zoom app for teaching conveniences. During the Covid-19 crisis, ICT Enabled tools have fulfilled the essentials of teaching methods and ensured the students are connected with the institution on a regular basis.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response: The Institution has an excellent mechanism of internal assessment, which is well-structured, open, and highly effective. Details are as follows:

- At the very beginning of each academic session, the calendar of events intimate the students well in advance regarding possible time-frame for internal assessment tests, for both theory and practical parts.
- 75% attendance is compulsory for students to write the tests, and this is in accordance with University regulations.
- In accordance with affiliating University regulations, students have to take a minimum of 1 or 2 tests and in case of absence for medical or genuine reasons, they are given 2 or 3 chances.

- The average of the students' performance in 2 tests is taken as their final IA score for the semester.
- The same methods are adopted in the case of Assignments and Project work.
- After the completion of the Internal Assessment process, marks of all students are tabulated and displayed on the college notice board.
- The institution maintains full sanctity, secrecy, objectivity, and impartiality in all phases of internal assessment like question paper setting, conduct of tests, invigilation, and evaluation.

As a final point, The Internal Assessment marks of the students are uploaded on the college or university website within the stipulated timeline.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response: After the completion of the Internal Assessment process, teachers evaluate the test papers and upload it in the university website. Further, the students are informed to cross verify their marks through given print-out copies of Individual subjects' IA marks.

In the External examination, University undertakes complete responsibility of addressing the grievances of external examination. A dedicated Examination Wing, consisting of a Controller, an Assistant Controller, and support staff look after all matters related to examination and evaluation, including receiving, processing, and redressal of grievances of students.

- The evaluation of answer scripts is carried out by two sets of experts. They are Internal and external valuers of University.
- Students have rights to get a photocopy of their assessed answer scripts; to get a second opinion on the evaluation done informally

from anyone they deem fit; to apply for re-totaling or revaluation, all on payment of stipulated fees. This ensures complete transparency and increases the confidence of students and parents in the system.

- In case of discrepancies in first valuation, the score earned by the student in the second valuation is taken as final.
- All these procedures are followed according to a well-planned and well-publicized schedule of dates.
- Errors by valuers, such as in assessment, totaling, posting of marks, etc., are dealt with strictly by imposition of fines and warnings.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response: The institution took special care in formulating Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. In general terms, the Outcomes for all Programmes envisioned the students as possessing, at the completion of their courses:

- Knowledge about the fundamental and advanced concepts of their respective subjects
- A detailed perspective on the origin, history, and development of their disciplines
- A set of Basic and Advanced skills in their specific areas of study
- An understanding of the interplay between theory and practical application in their fields of knowledge
- An ability to communicate their own knowledge effectively and impressively to others
- A capacity to solve real world problems using their academic training

- A passion for making their own contribution, however small or big, to their domains
- A desire to take up challenges, to face the unforeseen, to help human knowledge as a whole expand its horizons. Mechanism of Communication:
- The Course Outcomes were displayed on the college notice board and shared at Orientation programmes held at the beginning of every academic year to welcome fresh batches of students.
- They were communicated orally by teachers in the opening classes every semester. Now, in University-affiliation system, our Programme Outcomes, Programme Specific Outcomes, and Course Outcomes are the same as those of the parent university, Kuvempu University, Karnataka.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response: The Institution employs a multi-pronged approach to measure the level of Attainment of POs, PSOs, and COs. Details are as follows:

- The Continuous and Comprehensive Evaluation system, followed by the institution, consists of regular internal assessment tests, end-semester examinations in both theory and practical components. This helps in a qualitative and quantitative measurement of the progress of students at every successive stage.
- Teachers conduct surprise class tests, viva-voce, class seminars, assignments, project work, paper presentation sessions on a regular basis. The levels of participation shown by each student in these activities help assess their degree of attainment of objectives and outcomes.
- Students' participation in community work initiatives like NCC, NSS, Youth Red Cross, Eco Club activities are also taken into

consideration. This participation reflects their progress in acquiring skills and qualities of teamwork, leadership, ability to integrate usefully with the society at large, passion for altruistic service, dedication to higher causes, etc.

• The progress of students through higher courses or professional careers after the completion of their studies at our institution also gives us a fair indication in this regard. A significant proportion of them continue to remain in touch with the institution and its teachers through both formal and informal means, and keep us posted about their latest status. The levels of success they achieve there in higher academics or jobs provide ample evidence of their attainment of POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

376

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.lbcollegesagara.in/wp-content/uploads/2022/05/Student-Satisfaction-Survey-Responses.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution is not only a creation of the surrounding society but also its medium for realization of its higher aspirations. The institution has been continuously fostering among its faculty and students a spirit of enquiry, passion for knowledge, and thirst for innovation, as shown by the following details:

- The college has an impressive library with rich collection of books and journals, and access to educational websites.
- Several faculty members have completed their M Phil or PhD work
- Regular class seminar, project, assignment work that students are given helps them in learning the fundamentals of research work.
- Inter-college student competitions, exhibitions organised by the institution have provided an opportunity for our students to gain an understanding of their intellectual status and evolve means of raising it.
- Students have developed the skills of identifying macro and micro aspects of issues/problems/challenges in their respective domains of knowledge.
- True to its vision and mission, the institution has taken fullest care to create an eco system where material and metaphysical, social-economic-political are all explored in its academic and cultural activities.
- In recognition of the value of these activities carried out by the institution, the Kuvempu University has granted us a Research Centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has always endeavored to inculcate in its students a sense of social awareness and responsibility. They have been made to see the fundamental interconnectedness between their selves and their society, their personal development and communitarian property. During 2021, despite all hurdles due to COVID-19, the institution organized the activities detailed below.

The NCC cadets cleaned the historical monuments in the campus in December 2020 followed by Shramadhan on 26th February 2021, Covid awareness program on 4th March 2021, celebrated national voters day and Vanamahotsav was organized on 7th September 2020. As a part of Swachhata Abhiyan the statues at city Municipal council was cleaned, on 8th March 2021.

The NSS unit conducted Covid awareness program and a volunteer blood donation camp was held on 27th February 2021.

The college Eco-Club organized a program "Harvest the rain and be a water literate" on 23rd February 2021. International women's day

was celebrated on 8th March 2021 by women's grievances redressal cell of the college.

The college, thus continue to create the awareness of social responsibility among students and engage in this direction during the year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

CLASSROOMS AND LABORATORIES:

1. 39-classrooms with good ventilation, lighting, and comfortable seating arrangements.
2. 9-classrooms fitted with LCD projection equipment.
3. 11-spacious and fully equipped laboratories.
4. These laboratories for the use of Departments of Physics 2-laboratories, Chemistry-3, Zoology-2, Botany-1, Computer Science-2, and Mathematics with latest software like MATLAB, Scilab, Maxima.

LIBRARY & INTERNET FACILITIES:

1. The library has 60056-volumes, 31,344-titles and subscribes 74-periodicals and journals.
2. Audio -Visual Library, Web Library (Online Library), Digital Library, free to make use of this facility.
3. Subscribes N-LIST (INFLIBNET) and Digital Library for Programme to access e-journals, e-books, databases etc.
4. Internet Browsing centre, with 03-systems, 01-printer.
5. Facilitate year-long lending book service under UGC Book Bank

Scheme.

COMPUTERS & PHOTOCOPIERS:

100-desktop computers, 15-laptop computers, 10-printers and 08-photocopiers for use of students, office, and faculty.

SEMINAR HALLS:

1. Devaraj Urs Kalakshetra, 800-seater auditorium, with modern sound and lighting system,
2. A seminar hall, 200-seater, ICT-equipped, fitted with public address system.

CANTEEN:

Serves hygienic, tasty, nutritious food; meets the food and refreshment needs of the college community.

HOSTELS:

Two hostels: Men's hostel has 16-rooms and accommodates 28. Women's hostel has 65-rooms and accommodates 112

BOTANICAL GARDEN& ZOOLOGY MUSEUM:

Both house rare specimens not only of beauty and curiosity, but of great help in studies.

VEHICLE PARKING:

Space with shelter and security for all types of vehicles.

COLLEGE BUS:

Runs between town and campus several times a day, helping students save time and money.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Facilities for Cultural Activities:

1. The Institution has two excellent program spaces.
2. The first, Devaraj Urs Kalakshetra, a state-of-the-art auditorium opened in 2015, seating capacity of 800.
3. The second, a Seminar Hall, opened in 1992, seating capacity of 200.
4. Is fitted with LCD projector and public address system.
5. Annual Day celebrations, Tradition Daycelebrations, both institutional and inter-institutional cultural competitions.
6. The Institution has cultural wings like the Students Union, Forums of various departments, FilmClub, which conduct cultural and academic activities on a regular basis.
7. For Sports activities, the Institution has a dedicated Physical Education Department, established in 1965.

INDOOR AND OUTDOOR STADIUM:

1. A new structure (completed in 2018),indoor games like shuttle badminton, table tennis, carom, chess, weight-lifting, body-building.
2. Have separate dressing rooms for men and women.
3. This structure of outdoor (completed in 2018) measures 1700 sq. mt. It was built an already existingplayground on the campus, and added better functionality and beauty.
4. Have a standard 400-metre running track, a pavilion, and a field for outdoor games like cricket,football, hockey and athletic events.
5. Besides, the Institution has separate arenas for field events, games like kabaddi, kho-kho,and volleyball.

Sports training facilities and equipment:

1. The Physical Education Director imparts training to students, scouts for talents, conducts selections, takes student teams to competitions at various levels.
2. The Dept. has first-aid kit to meet emergency needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.72

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is situated in an independent, three-storeyed building close to the main college building. It has one of the oldest and richest book collections of the college libraries in the state. It is equipped with modern technology. Automated in 2005, it uses ILMS software developed by Aargees.

Name of the ILMS

Software

Nature of automation

Version

Year of automation

E-lib

(Developed by Aargees)

Fully Automated

VERSION 16.2

Since 2005

"E-LIB" is Integrated Library Management Software (ILMS) which is a multi-user, multi lingual and GUI (Graphical User Interface) based software. It helps the librarian to manage the library effectively and systematically.

THE KEY FEATURES OF "E-LIB" SOFTWARE:

- Highly secured and periodically backup facility.
- Fast and accuracy in stock verification.
- Multi lingual, user and multi tasking software.
- Easy to Implement and ease to operate
- Easy cataloguing system
- Supports BAR code Technology which will help in Circulation and Stock verification.

- Supports to manage the NON- Book Materials
- Customized Identity Cards Generation with barcode.
- Tracking of Binding process.
- Independent Search engine OPAC with keyword search
- Allows providing the information worldwide through WEB OPAC.
- Tracking of Interloan facility.
- Backup and recovery facility to maintain security of data Book reservation and Notification.
- Book requisition form users and automatic generation of purchase order.
- Automatic due reminders generation and tracking of user's validity.
- Import and Export facility in MARC 21 Format.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Students 69.32 and Staff 3.22

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution with a long-term perspective, the college is fully aware of the critical importance of IT facilities in the present times, both for enhancing its own functioning and for equipping its students and staff with requisite skills for life in the modern digital world.

- The College office is It performs its various functions like students' admission, fee collection, maintenance of records, issue of certificates, correspondence with University and Govt. Department offices using the IT mode.
- The Library uses e-lib software, which is of great help in quick, easy, and efficient handling of tasks like accession and circulation of books and journals.
- The library provides faculty and students log-in facilities to various e-resources like INFLIBNET,N-list, etc.
- The Computer Laboratory, with its large stock of computer

systems, helps both specializing students and general students with ample time and training in honing their advanced /basic computer skills

- Departments of Physics and Botany have been equipped with smart boards and LCD projection systems so that they can make optimal utilization of e-resources.
- Many departments have been given desktop/laptop computers to help them develop and use modes of imparting knowledge.
- Some Class rooms and the seminar hall have been fitted with LCD projection equipment to help make teaching-learning more effective and enjoyable
- The institution uses bio-metric mechanism for the daily sign in and sign out of its staff members.
- The process of providing Wi-Fi facility all over the campus is nearing completion.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.72

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- All laboratories are under Heads of departments and Principal with regard to needs, requirements, and issues. All lab equipments are regularly and thoroughly inspected by lab assistants, under the watch of the Heads and faculty concerned.
- Maintenance and utilization of library resources are done in accordance with standard regulations and procedures the Library-Committee regulates it.
- Sports-Committee prepares the budget and scrutinizes the accounts every year.
- Computer systems are serviced and maintained by hired technicians the computers are protected against power surges through 63-KV diesel generator.
- Classrooms and furniture items in them are cleaned and maintained on a daily basis by menial staff, monitored by the Office Superintendent.
- Wardens look after the administration of the two hostels.
- A Committee consisting of Principal, teacher-convenor, teacher-members monitors the functioning of the canteen.

MAINTENANCE AND UTILIZATION:

- Maintenance costs of the buildings, laboratory and other equipment, furniture items, library resources, sports facilities, etc. are met through Development fees collected from students.
- Major maintenance expenditure is borne by the Management.
- All departments' stock-checks Equipments are repaired and serviced regularly, like CCTV, water filters, electrical lines and fixtures are maintained through AMC with suppliers or technical professionals.
- The College bus is handled and maintained by a Management.
- College building is given over to government agencies for their use like the conduct of competitive examinations, election training meetings, etc...
- The auditorium/seminar hall are rented out to socio-cultural organizations and government bodies for performances and functions,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

673

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution engaged the students in various administrative, co-curricular and extracurricular activities.

- The Students Forum of the college composed of each male and female student representative from each section and a secretary from each stream. It has Principal as Chairperson, a senior teacher as convener, and a group of teachers as advisors, but the student representatives are given a greater responsibility in Forum matters. Every important decision regarding Forum activities is taken only after thorough discussions with them.
- Students are engaged in various activities like Library Advisory Committee, NSS Committee, NCC Committee, Women's Grievance Redressal Committee, Sports Committee, General Grievance Redressal Committee etc. In all Committees, student-representatives are encouraged to share views. Their suggestions and recommendations are incorporated in all aspects. Committed and accomplished students of Final Year batches are given preference here. They are also given greater responsibility, especially concerning planning, organizing, coordinating, executing the formal, informal and

on-stage programs.

- The students involved in these kinds of programs have greater advantages and opportunities to develop themselves in terms of gaining skills, knowledge and attitudes. The learning's of the students in committees & programs ensures execution of leadership qualities, taking initiatives, solving unforeseen problems, rising to challenges, etc. these skills can also be utilized in other vital activities like event management, public speaking, span of management, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our parental association is Malnad Development Foundation (R.) , Sagar. It has a wide based old student association. The name of the organisation is "MALENADU ABHIVRUDDI PRATHISHTANA HALEYA VIDYARTHI SANGHA (R.) (In English Malnad Development Foundation

Alumni Association)". It is under care and supervision of the management. Accounts are regularly audited. As and when developmental activities need resources, MDF caters to the need of our college as it has a history of over sixty years. We have many senior citizens as our alumni. Hence time and again we are utilising their expertise and service. Many of them are in regular touch with Alumni association as well as parental Institution (Management).

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The VISION of the institution is "Verily, Humankind is one," It aims at unification of all human beings. Teaching universal brotherhood to the students is vision of our Institution.
- To achieve higher education goal to the youth of local community who come from diverse, socioeconomic background our intention is make them intellectually, socially, emotionally, morally and spiritually strong. We want to equip them to face the challenges of the global job market.
- Our Management is lead by philanthropists and pioneers of this area. They are committed and dedicated social workers. Our intention is give education to the rural, economically and socially challenged marginalised section of the community.
- We have Governing Body, Principal, Teaching and non-teaching staff to implement the Vision and Mission of our College.

- The Management takes senior members from both teaching and non-teaching sections as representatives on statutory committees like Building Committee, Finance Committee and Engineering Committee.
- Senior teachers and other staff members strive towards prompt implementation of Academic objectives.
- We have holistic education which takes place both inside and outside class room.
- We conduct cultural events, observe important days of international/national/state significance. Sports events, special lectures, seminars, workshops, NSS and NCC activities are the part and parcel of our holistic educational objectives.
- Teachers who wish to involve in research and other extension activities are encouraged and motivated.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution forms at the beginning of every academic year various committees to plan and monitor different activities and events. It then holds regular meetings to check the progress and finally to review the conduct and results of the planned activities. One set of committees looks after administrative aspects while a second set takes care of curricular and co-curricular activities.

one case study we would like to present in this regard is

IQAC- initiated Webinar on 17-08-2021. The thrust area was 'Impact of New Education policy on Higher Education'. It was a national level webinar. Resource person was the principal of Saint Allocious College , Dr. A. Narahari. He highlighted on omissions and commissions of the existing educational policy and objectives of NEP. Higher education system should be re-adjusted to face challenges of global job market. It should aim at bringing major reforms in education system. It has an intention to develop creative individuals, enlightened, socially conscious, knowledgeable and skilled people, who can uplift the nation.

Encouraging multi disciplinary approach to increase the gross enrollment ratio of public and private institutions. Intention of webinar was to make faculty members understand the new concept and objectives of NEP

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- In keeping with its vision and mission, the institution has always had a perspective plan on the educational, professional, and intellectual needs of local and out side aspirants It has also formed strategies aimed at proper deployment of its plans.
- One specific activity which best illustrates this is the introduction by the institution of Research Center in Commerce sanctioned by by Kuvempu University.

Details are as follows:

- Before this, aspirants for doing research had to go to far away places which meant heavy expenditure and extra concerns, especially in case of lady students.
- Two faculty members Dr. T.S. Raghavendra and Dr. A.S. Laxmisha having been awarded with guidship can persue their further research activitdy. The Institution felt it was necessary to Introduce research centre to increase research activities in the campus.
- This was followed by the fulfillment of technical requirements like submission of application to the parent university; visit by the university inspection team; grant of permission by the university and notification.
- This strategy development and deployment is in line with the institution's vision and mission and its commitment to simultaneously broadening its own horizons and helping improve the educational standards and life conditions of its society.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The basic policy of the Management and the Institution is to ensure access, quality, and equity in the field of higher education; to provide academic training of a superior kind; to help character-formation in youngsters; to mould them into committed professionals, dedicated community workers, and responsible national and world citizens with a zeal to contribute towards the betterment of humankind.

ADMINISTRATIVE SETUP: The institution was founded and is managed by Malnad Development Foundation (R), a registered body of local philanthropists and social workers. The General Body of the MDF is the supreme authority of the institution. It has a statutory group of office bearers at the top: President, two Vice Presidents, General Secretary, Treasurer, and two Joint Secretaries. It conducts its work through a Governing Body, a Board of Directors, a Chief Administrative Officer, and a Standing Committee specific to the college. All major policies, plans, and proposals are discussed, formulated, and finalized at these levels.

The Principal looks after the academic and administrative aspects of the institution. The Heads ensure the smooth and effective functioning of their respective departments. The College Office staffs carries out duties related to admissions, accounts, disbursal of freeships and scholarships. Appointments to permanent posts, and promotions, are done strictly in accordance with UGC norms and Karnataka State Government Regulations.

SERVICE RULES & PROCEDURES follow the Karnataka Civil Services Rules (KCSR), UGC Regulations, and an Institutional code of conduct evolved by the college.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://www.lbcollegesagara.in/wp-content/uploads/2022/04/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provided its employees with the following schemes. They are

Group life insurance, Festival advance for non-teaching staff, short- term cash credit and long term loan at low interest rate are given through staff-credit co-operative society of our college PF facility is provided for guest faculty of both teaching and non-teaching staff. Vehicle parking facility is provided for both students and faculty members. Well furnished Canteen to provide students and faculty hygienic food at reasonable rates.

Special leave facility is extended for guest faculty of teaching and non-teaching staff. Surrendered leave encashment facility is allowed. Additional allowance is given to the staff members who maintained botanical garden. Lunch and refreshment are provided to

staff members whenever there is extra work load. Watch man who work for Sundays will be granted Special casual leave for days every year. PPF and ESI facility are extended to the staff. Rent-free accommodation has been given for lady faculty members who residing in the hostel run by the College. The ladies hostel mess also helps in providing meals facility to college staff members and external examiners during times of theory/lab examinations and valuation. A separate ladies rest room has been provided to the lady staff of the institution

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an excellent performance appraisal system which has been framed and works according to the guidelines of the UGC and the Govt. of Karnataka.

- The management, the Principal, the university, and the state directorate of collegiate education are involved in the process at higher levels and their ratification and approval are crucial.
- As a first step in the ACADEMIC AUDIT SYSTEM, teachers prepare a self-appraisal report (ANNUAL ACADEMIC PERFORMANCE REPORT) based on a standardized format prescribed by the Directorate of Collegiate Education. They submit the reports to the Principal at the end of every academic year.
- Teachers also submit their work diaries to the Principal every month and a Work Performance Report at the end of each academic year for inspection and attestation.
- Teachers are evaluated based on their performance under three categories.
- , "Teaching-Learning-Evaluation activities", "Co-curricular, Extension & Professional Development related activities" and "Research and Academic Contributions.
- Teachers are granted placement/academic grade pay according to the norms set by UGC and State Govt.
- The non-teaching staff are assessed on the basis of the Karnataka State Civil Service Rules (KCSR)
- Clerical staff are given training in basic computer skills, accounting and auditing practices.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Both internal and external financial audits of the institution are conducted regularly and as per the regulations of the Government of Karnataka and the parent university, and the University Grants Commission.

INTERNAL AUDIT:

- A sub committee of management consisting of three members conducts regular internal review of the annual accounts prepared by the accounting staff of the institution.

- The findings of the review are placed before the management for appraisal, comment and approval.
- A statutory chartered accountant appointed by the management audits the books of accounts of the college at the end of every accounting year.

EXTERNAL AUDIT:

- The External Audit is carried out by the auditors from the state accounts department working in the Directorate of Collegiate Education, Govt. of Karnataka, every year.
- Finally, it is audited by the office of the Accountant General, Govt. of Karnataka, every five years.

MECHANISMS FOR SETTLEMENT:

- Objections raised by the internal auditor are settled before the finalization of the annual accounts.
- Objections raised by the external auditor are addressed at the level of the head and by bringing the same to the knowledge of the persons concerned.
- Finance-related objections are addressed by settling the irregularities through compliance with the auditor's advise / suggestion recovery, repayment, answering the queries, etc.,

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has clear policies and procedures regarding resource mobilization and utilization:

- Fee collection from students is done as per the directions given by the Kuvempu University and the Government of Karnataka.
- The Management which runs the college mobilizes funds on its own, through contributions by generous donors.
- As regards salaries of its permanent teaching and non-teaching staff, the institution receives the full amount in the form of grant-in-aid from the Govt. of Karnataka.
- Other sources of recent past include Karnataka State Aids Prevention Society for organizing health-related programs; Rotary Club and Blood Bank, Lions Club, McGann Hospital, Shivamogga for conduct of annual blood donation camps in the institution
- The college has computerized all processes and stages of its financial management to monitor and ensure effective utilisation of its financial resources.
- Funds collected by the institution through local sources are utilized for:
 - Payment of salaries to management appointees
 - To meet day to day operational and administrative expenses
 - Organization of local workshops/seminars/ training camps for students and staff
 - Conduct of programs related to NSS, NCC, Eco Club, Science Forum, etc. over and beyond regular grants
- The institution takes care to submit documents like Utilization Certificates, Statements of Expenditure, reports etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two case study we would like to present in this regard are

1. Managing on-line classes during Covid-19 , initiated by IQAC.

During the pandemic period there was a total lockdown IQAC took initiative to conduct effective on-line classes. Students were taught to make the best use of online classes using their smart phones. Google meet, Zoom APP were chosen. There were online debates also. A time-table committee of the college prepared a time table to conduct online classes. PDF were sent whenever it warranted. Whatsapp group for different classes were formed and it worked out effectively. Audio-visual medium was also used for effective communication. Its effect was felt after we introduced offline classes. We took stock of the situation and felt that teaching learning process was effective and lockdown did not hamper their education.

2. Swadhyaya: Face to Book (Best Practice)

All the students of our college are given a format telling them to write the names of the books, authors, accession number etc. They are made to visit the library and search for valuable books of their interested area. They have successfully studied books and have written reviews, analysis and criticism. It is the best practice to make them knowledge hunting students. They have developed reading habits and they have started visiting library regularly. Even digital library is being utilized for the purpose of enhancing their knowledge. IQAC of our college feels proud for having introduced the most utilitarian practice. Students are responding it positively.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

PRACTICE 1 - FEEDBACK SYSTEM:

- Student feedback is collected from outgoing students, in the 6th semester of UG courses and the 4th semester of PG courses.
- The feedback covers a wide range of topics including teaching-learning-evaluation, infrastructure, learning resources and environment.
- The feedback uses a questionnaire, where students rate teachers at three different levels: A (Excellent), B (Good), C (Satisfactory), and D (Poor) over different parameters. The letter-grades are then converted into marks based on their weightage.

The parameters are preparation for classes, Punctuality, Clarity in presentation, conceptualization, Use of different teaching aids like board-and-chalk, LCD projector, smart board, maps, etc.

PRACTICE 2 - RESULT ANALYSIS:

- Results of examinations are analyzed along different dimensions every semester.
- For instance, data is collected faculty-wise, subject-wise, and paper-wise.
- Numbers are put together concerning different levels of students' performance like rank, distinction, first class, second class, pass class, and fail.
- Total pass and fail percentage figures are calculated related to every subject every semester.
- They also help in identifying the strengths and weaknesses of students, sections, departments, etc. in general as well as specific terms.
- Slow-learning students are provided extra care in the form of tutorial classes, personal consultation and counseling.

- A roster of honor with names of rank winners is displayed prominently in the college building. This not only gives them due recognition but also motivates others to emulate them.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Gender Equity & Sensitization:**
- Lady students have been given due representation in various Co-Curricular activities and bodies. For example, the Students Forum has a lady secretary and lady representative from each section.

- Ours is one of the few colleges with a Ladies' NCC unit, which has cadets from two other colleges located in the same town.
- The two NSS units of the institution have a significant number of lady student volunteers.
- Annual gender sensitization action plan is discussed and framed each year in the meetings of heads of all the departments of the College.
- Facilities for Women on Campus:
 - CC TV cameras are installed at strategic points for safety and security.
 - Lady students and staff have a separate waiting room, indoor sports room, section in canteen.
 - The Institution has been running a ladies' hostel for the last 36 years, for both students and faculty. It is located on campus, within the compound walls, with complete safety.
 - The hostel provides for all-round development of the inmates through its reading room, TV facility, provision for indoor games, cultural activities, in-house competitions, annual day celebrations, observance of national days etc.
 - A warden and a resident caretaker look after day-to-day administration of the hostel.
 - Internal Complaints Committee and Anti-ragging Committee look into cases of discomfort if any, caused to girl students and lady staff.
 - Awareness programmes like International Women's Day Celebrations, interactive sessions, invited talks by eminent doctors and counselors have been arranged.
- Medical assistance is provided.

File Description	Documents
Annual gender sensitization action plan	http://www.lbcollegesagara.in/wp-content/uploads/2022/04/7.1.1-gender-sensitisation-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.lbcollegesagara.in/wp-content/uploads/2022/04/7.1.1-Safety-Security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>	
<p>Solid Waste Management:</p> <ul style="list-style-type: none"> Dust bins have been placed at regular intervals in the outdoor areas, classroom and laboratory of the institution. All forms of solid and non-degradable waste are carted away regularly by local civic body. The institution uses Pipe Composting Method, a very simple, effective, and eco-friendly method of vermi-composting, which is as follows: Plastic pipes of 6 foot length and 6 inch diameter are buried 1.5 feet underground. 1Kg. jaggery, 1Kg cowdung/barnyard waste are put inside the pipes. All bio-degradable waste found or generated on campus, like fallen leaves, kitchen waste from college canteen, paper shreds are dumped into the pipes. Once every week, 1 mug of water and 1 handful of soil are put into the pipes, which are then covered. This mechanism produces manure at a quick pace, so that manure can be taken out every fortnight. White paper sheets previously used on one side are reused for intra-institutional and interdepartmental communication, <p>Liquid Waste Management:</p> <ul style="list-style-type: none"> Waste water from washrooms is sent to soak pits located close to every washroom cluster. <p>e- Waste Management:</p>	

- e-waste which is in the form of electronic parts which are beyond repair and therefore need to be replaced are kept safely in a section of the Computer Science Dept. of the institution.
- The college has plans to exchange old, irreparable electronic parts and devices with its suppliers in future so that this potentially hazardous e-waste is either disposed off safely or converted back into something useful.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Steadfast in its commitment to its vision (Verily, Mankind is One), the institution has made several efforts and taken the below initiatives to create an inclusive environment on campus.

- Over the past decade, the institution has had a very high proportion of students and employees belonging to scheduled castes/tribes, other backward communities, and minorities. Nearly all of them are first generation literates, and come from rural and vernacular medium backgrounds. Care is taken so that none of them feel discriminated against or inferior in any way. They are given every kind of moral and material support.
- Minority community members are provided private space and time to observe their daily religious rituals on campus.
- That our committees for anti-ragging, anti-harassment have received no complaints over these years itself testifies to the inclusive environment on our campus.
- The observance of Tradition/Ethnic Day every year showcases the rich cultural spectrum of Karnataka and India in the form of diverse social groups, languages, dialects, dress styles, traditions and customs. Here, students get to appreciate the distinctiveness of all these forms as also learn to treat them as perfect equals.
- "Malenada Siri", a university-level inter-collegiate cultural festival being organized by the institution over the last few years, brings to the campus a wonderful confluence of young artistic talents and styles from in and around the district. This again infuses a spirit of tolerance and solidarity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As an educational institution, the college is fully aware of the critical role it can play in moulding youngsters into responsible citizens of the future who revere, live and work by the Constitution. Details in this regard are as follows:

- The unfailing observance every year of Independence Day, Republic Day, birth anniversaries of Freedom fighters and iconic leaders, all instill in our students and employees a sense of the greatness of our modern history, of selfless love for the country, of respect for the leaders whose ideas and ideals came to form the very foundation of the nation and its constitution.
- All streams of our students study a compulsory paper on Indian Constitution and environmental science, where they acquaint themselves directly with the basic concepts, aspirations, values, rights, and duties enshrined in it.
- The activities of our NCC, NSS, and Youth Red Cross units inspire a sense of duty that our Constitution envisions, and altruism towards nation, society, and fellow-beings,
- The Women's Empowerment activities we have been conducting, facilitate their greater involvement in institutional functioning and also make them more aware of their rights and equal status granted to them by the Constitution.
- Voters' Day, observed in the institution every January 25th, creates awareness in our students about their right and duty to vote and the power and sanctity of vote as well as the structure of parliamentary democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NIL
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution is fully aware of the enduring impact that observance of this particular type leaves on the impressionable minds of young students and the role it plays in their character-formation. It therefore observes several such days without fail every year. The details are:

2020-21

1.

Independence Day

15/08/2020

2

Gandhi Jayanthi

02/10/2020

3

LalbahaddurShastri Jayanthi

02/10/2020

4

Dr. Ambedkar Jayanthi

14/04/2021

5

Republic Day

26/01/2021

6

Sadbhavana Divas

19/11/2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE 1

SABALA - ENERGISING WOMAN-POWER

'SABALA', aims at strengthening efforts of College towards empowering lady students.

As almost all our lady students are from rural, conservative social background, extra initiatives are needed to create awareness in them about women's rights, while at the same time sensitizing them to the best of their cultural heritage.

THE PRACTICE:

- Special activities like lectures, interactive sessions related to women's issues.
- Financial assistance in the form of fee concession.
- Facilities like indoor games space.

EVIDENCE OF SUCCESS:

- Ours is the only college of the 3 colleges in town to have an exclusive Ladies' NCC unit. For many years lady cadets from the other two institutions were assigned to our NCC wing.
- About 40% of our NSS volunteers are girls.
- Steady increase in numbers of lady attendees at NSS annual camps.

PRACTICE 2.

SWADHYAYA - FACE TO BOOK

Aims at helping students cultivate richer habits and skills of reading, reviewing and writing, with particular focus on books. This in turn enables them to develop wider, deeper knowledge-base as also a stronger intellectual and creative personality.

The Practice has been framed and implemented to free students from the addictive influence of social media and rekindle them an interest in books as far more reliable and rewarding sources of experience and knowledge.

Student borrows book every semester not related to their courses, reads it and writes short review on it in a proforma provided by College.

File Description	Documents
Best practices in the Institutional website	http://www.lbcollegesagara.in/wp-content/uploads/2022/04/Best-Practice-2020-21.pdf
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The fundamental ideals of the institution, as made clear in its vision and mission statements, are to be a beacon of knowledge to the society surrounding it, to instill the spirit of oneness of all human beings in its students and staff, to contribute towards their intellectual as well as spiritual enrichment. Thus, one main priority and thrust of the institution is to help youngsters not only develop requisite academic knowledge and professional skills to face the challenges of the modern competitive world but also to evolve into socially responsive and responsible citizens of the nation and the world. This is of critical importance since we are a private college located in a rural area, and most of our students come from socio-economically underprivileged communities and happen to be first/second generation literates in their families. The institution has achieved this through a committed delivery of academic services coupled with the conduct of various

co- and extra-curricular activities aimed at enabling the evolution of students into multi-faceted, well-rounded personalities.

Activities of various units of the institution like the NCC, NSS, Students Forum, Eco Club, Science Forum, Commerce Forum, seminars have raised the social consciousness and personal ethics of our college community.

Every such activity of ours, different from the others and yet fundamentally complementary to them, has facilitated students and staff in developing originality of thought, creativity, diversity of interests, passion for knowledge, integrity and social commitment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Motivating the faculty to publish papers in national and international journals
- Increasing ICT enabled smart class rooms
- Strengthening the Business Lab
- Strengthening the alumni and extracting external funding to push research and developmental activities on the campus
- Focusing to fill permanent teaching and non teaching vacancies
- Taking green initiatives inside the campus